

## Intervention Data Analysis Team (DAT) Meeting Agenda

An Intervention Data Analysis Team (DAT) typically meets every six weeks to discuss Tier 2 and Tier 3 academic interventions. For social-emotional and behavior (SEB), meetings typically occur every three weeks to review individual students' progress. The Intervention DAT includes the person doing the intervention and someone who has training in data analysis.

### Agenda for Meeting

Complete this process for each student. It should take approximately 2 minutes per student.

#### I. Review Progress Monitoring Data

- a. **Phase/Intervention Lines:** When did the intervention begin?
- b. **Visual Analysis:** Is there a lot of variability in the data? Are 80% of the data points within 20% of each other? Is there any reason to believe that the data aren't accurate?
- c. **Rate of Improvement (ROI) Goal vs. Actual ROI:** Is the student on track to meet the goal in time?
- d. **Trend/Actual ROI vs. 25th Percentile:** Is the student's trendline higher than the 25th percentile?
- e. **Are there enough data points to make a decision?** For high-stake decisions, such as referral for special education eligibility evaluation, decisions should be validated by 10 or more data points. With few exceptions, all decisions should be validated by at least 6 data points.

#### II. Determine Student Response

- a. Is the student responding?
- b. If the student is not responding, why?
  - i. Review intervention data: fidelity, attendance, engagement, observation notes
    1. Is the intervention being implemented as prescribed?
    2. If not, why?

#### III. Document Decision and Rationale

*Use Intervention DAT Meeting Form*

- a. Continue, adjust, or exit intervention
- b. Note any action items

The FastBridge **Progress Monitoring report** tracks an individual student's ROI vs desired (or goal-lined) ROI in an easy-to-use format.

It also allows you to choose which percentile you would like to compare the student's progress to if the 25% is not the best measurement for understanding if more or different intervention is needed.

## Intervention Data Analysis Team (DAT) Meeting Form

### Student & Meeting Information

Meeting Date: \_\_\_\_\_ Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

Meeting Participants & Roles: \_\_\_\_\_

\_\_\_\_\_

### Intervention Details

Skill Addressed: \_\_\_\_\_

Strategy: \_\_\_\_\_

Intervention Level: \_\_\_\_\_

### Decision & Rationale

#### Team Decision:

- ☐ **Continue** the intervention because progress is evident, although the goal has not been met (a new review date must be agreed upon).
- ☐ **Change** the intervention because the goal has not been met.
- ☐ **Fade** intervention because the student has met the goal. Ongoing monthly monitoring will occur.
- ☐ **Exit** the intervention.

#### If exiting, why?

- ☐ **Discontinue** the intervention because the goal has been met (or problem has been resolved).
- ☐ **Consider** the development of a **504 plan**.
- ☐ **Consider** the need for **special education referral**. The results of this intervention will contribute to the evaluation and determination of entitlement for special education services.

#### Explanation of the Decision:

*Summarize the data in narrative form.*

#### Follow-Up:

*Describe any follow-up steps or activities as determined by the team.*